

Student Enrollment Agreement

Welcome to City University in Canada. This agreement describes your rights and responsibilities as a student upon enrolling in courses at CityU. Upon acceptance by the University, this agreement constitutes a binding contract between you as a student and the University. Please refer to the University catalog for more information about CityU courses and policies.

Location:

STUDENT INFORMATION

Legal Last Name:		Legal First Name and Middle Name	
Usual First Name		Legal Last Name First Name & Middle Name (If applicable)	
Local Mailing Address			
City	Province	Postal Code	Country
Local phone number	Permanent Phone #	E-mail address	

Are you an international student? No Yes

If yes, please attach the mandatory additional information (study permit, proof of medical insurance)

PROGRAM INFORMATION

Course sequence information is distributed during program orientations. The individual student's program plan issued by the Registrar's Office lists the approved list of classes needed to complete a degree. Exceptions become official only when they are documented on program plans and subsequent transcripts after approval.

Master of Counselling Quarter Credits required for degree completion: 72 Credential: Master Degree Delivery Format Weekdays Daytime (2 Years) Saturday in class (3 Years) Virtual (3 years) Online + in class (3 Years) Minimum	Master of Education (Teachers only) Quarter Credits required for degree completion: 52 Credential: Master Degree Delivery Format In class Saturday (2 years)	Grad Cert -IAAD (Teachers only) Quarter Credits required for Cert completion: 26 Credential: Graduate Certificate Delivery Format In class	Undergraduate - BAM Quarter Credits required for Cert completion: 90 Credential: Bachelor Degree Delivery Format Online + in class	Admission Date: _____ Program start date: _____ Anticipated end date: _____
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TUITION AND FEES (ALL IN CANADIAN DOLLAR \$ – CAD \$)

CAD \$ 50 NON-REFUNDABLE APPLICATION FEE

Students are responsible for paying their tuition even if they receive financial assistance

Master of Counselling Amount Valid until June 30, 2020 Tuition: \$609/Credit Late registration fee: \$100	Master of Education Amount Valid until June 30, 2020 Tuition: \$513/Credit Late registration fee: \$100	Grad Cert -IAAD Amount Valid until June 30, 2020 Tuition: \$513/Credit Late registration fee: \$100	Undergraduate - BAM Amount Valid until June 30, 2020 Tuition: \$200/Credit for residents; \$350/Credit for international students Late registration fee: \$100	Payment methods : Cheque, Online, Cash Tuition due on the 20th of the month prior to quarter start date
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REFUND POLICY

CityU's responsibility is solely limited to the fee paid by or on behalf of the student to City U as per the university refund policy outlined in the University Catalog. Students must provide written notifications for cancellations and withdrawals. Eligibility for refund of tuition is determined according to CityU's Tuition Refund Policy as outlined in the University's Catalog. The written request date will be used in calculating the refund due to a student according to the University's refund Policy. Current Refund Policies are set up in the up-to-date University Catalog (available on CityU website).

STUDENT AND UNIVERSITY DECLARATIONS

This section of the Agreement is for the student's and the university representative signatures.

STUDENT DECLARATION

I _____, acknowledge that I have received a copy of

- The Statement of Students' Rights and Responsibilities issued by City University
- The University Refund Policy
- The Consent to Use Personal Information
- The Payment Schedule
- The Grievance Process
- The Student Code of Conduct / Sexual Misconduct Policy
- The Academic Policies

CITY UNIVERSITY DECLARATION

City University agrees to deliver the program of study according to the terms set forth in this Enrolment Agreement, consistent the University Academic policies and regulations, the student's academic admission and the prior credentials review by the CityU Registrar's Office.

Although City University strives to prepare students optimally for present or any future career and employment, the University cannot guarantee future employment, nor is the granting of a degree any form of guarantee of future employment.

In British Columbia the term "university" is used under the written consent of the Minister of Advanced Education effective April 11, 2007; having undergone a quality assessment process by the Degree Quality Assessment Board (DQAB) and been found to meet the criteria established by the minister. Programs in Alberta are approved by Campus Alberta Quality Council, a part of the Alberta Ministry of Advanced Education and Technology, the education authority for the province. Nevertheless, prospective students are responsible for satisfying themselves that the programs and the degrees will be appropriate for tie needs (for example, acceptable to future employers, professional licensing bodies, or other educational institutions).

STUDENT

Confirmed By:
Student Name (Print)

Student Signature

Date (MM/DD/YYYY)

CITY UNIVERSITY

Approved by City U representative:
Name (Print)

Title

Signature

Date (MM/DD/YYYY)

Print