

CityU COVID-19 Protocols for In-Person Learning: An Orientation for Faculty, Students, and Staff



GUIDING PRINCIPLES

- Mission, Vision, and Values of City University
- The Health and Safety of Students, Instructors and Campus Community
- COVID-19 Return to Campus Guidelines for B.C.'s Post-Secondary Sector
- Guidance and Recommendations from the British Columbia Provincial Health Officer
- Return to Campus Public Health Guidance, BC Centre for Disease Control
- WorkSafe BC Post-Secondary Education Protocols for Returning to Operation

TYPES OF LEARNING FACILITIES

- Classrooms at CityU campus
- Classrooms in Community / School settings



WHAT TO EXPECT - LEVELS OF PROTECTION

- Face Coverings: Mandatory mask protocols in all indoor public spaces
- Environmental Measures: Ventilation, Cleaning, and Disinfection
- Personal Measures: Stay home when sick, Use the BC Self-Assessment Tool daily and get tested when recommended, Hand Hygiene
- Proof of Vaccination is encouraged among Faculty, Staff and Students

FACE COVERINGS

Face Masks

- All staff, students and faculty will be required to wear masks for Fall semester, or until the mask mandate is lifted by the Provincial Health Officer
- Non-medical face masks will be required in all indoor public areas on CityU campuses including lobbies, hallways, stairwells, elevators, meeting spaces and classrooms
- If you are the sole occupant of an area, mask/face shield removal is permitted

ENVIRONMENTAL MEASURES

Building Ventilation (HVAC Systems)

- Following the direction of WorkSafeBC and the PHO, institutions must ensure that building heating, ventilation and air conditioning (HVAC) systems are operating and maintained in accordance with WorkSafeBC requirements and relevant ASHRAE Standards
- As the weather permits, windows may be opened to also improve air circulation and where it does not interfere with the proper functioning of an HVAC system

Cleaning and Disinfection

- Following regular pre-COVID cleaning protocols in all indoor settings and on high touch surfaces

PERSONAL PREVENTION MEASURES

Use the BC Self-Assessment Tool daily and get tested when recommended

- Use the BC Self-Assessment Tool app
- Refer to the BC Center for Disease Control for when to get tested
- Call 8-1-1 to determine if you should get tested for COVID-19 if you're sick

Handwashing and Hygiene Protocols

- Hand sanitizer will be available in all classrooms and in the common areas

SUPPORTING VACCINATION

Vaccines are the most effective way to reduce the risk of COVID-19 on campus

- Two doses provide effective protection against infection and serious illness from COVID-19, including variants of concern
- CityU encourages everyone who is eligible and able, to consider vaccination to protect yourself and others
- Employees are entitled to up to three hours of paid leave to be vaccinated against COVID- 19, if required

SUPPORTING VACCINATION

In anticipation of evolving rules, CityU invited students to provide voluntary and confidential disclosure of vaccination status

- Some experiential learning placements (including practicum and co-op placements) may require students to be vaccinated in line with practices for other employees
- This includes students working in certain health care settings by Order of the Provincial Health Officer

SUMMARY OF INSTRUCTIONS FOR STUDENTS, FACULTY, AND CAMPUS STAFF

Before Arriving On Campus Or To Community Learning Settings:

- All staff, faculty and students must continue to conduct daily health checks
- Use the BC Self-Assessment Tool app

<https://bc.thrive.health/covid19/en>

- Refer to the BC Center for Disease Control for when to get tested
- Call 8-1-1 to determine if you should get tested for COVID-19 if you're sick

<http://www.bccdc.ca/health-info/diseases-conditions/covid-19/testing>

Stay Home If You Are Sick, Symptomatic, Or Required To Self-Isolate

- Notify your supervisor/instructor of your absence
- In the event of student absence, Instructors inform their Program Director
- Program Director will notify Senior Management
- Instructors should follow established protocols to support student absence due to illness
- In the case of an outbreak, please refer to [CityU's outbreak response chart](#)

While On Campus Or In Community Learning Settings:

- Have your mask ready before entering the building
- Remember that non-medical face masks will be required in all indoor public areas on CityU campuses including lobbies, hallways, stairwells, elevators, and classrooms
- Practice good hygiene etiquette at all times
- Instructors will be required to post daily attendance records to support contact tracing

If You Develop Symptoms While On Campus:

- In conjunction with the CityU's Communicable Disease Plan if you develop symptoms while on campus or attending class, arrange to get home safely and notify your Instructor / Supervisor via e-mail
- Do not use public transportation or ride-sharing services and avoid using a taxi if possible
- At the CityU campus, an isolation area for students/faculty/staff will be available for individuals who cannot drive themselves home and must wait to be picked up
- If you become sick while in a community/school setting, your Instructor will find a place for you to safely wait for a ride home

Responsibilities to Support Student Learning:

- Employees, students, faculty and community members are responsible to protect themselves and others on campus; They must be aware of the protocols before returning to campus and follow them while on campus
- If a student has to stay home (experiencing symptoms), Instructors are only expected to deliver a course in the mode it was originally designated for: in-person, or mixed mode
- Students are asked to follow established protocols in terms of reporting any absences to their Instructor
- Available supports will vary from course to course and be dependent on the length of illness, material being covered and attendance requirements

- It is the student's responsibility to communicate with the instructor in a timely manner regarding illness that may prevent them from attending class
- Students will follow attendance policies outlined in the course syllabus
- Decisions regarding attendance continues to be the discretion of instructors, and faculty are encouraged to be reasonable when dealing with absences
- Students should report any concerns to the Instructor or Program Director for follow-up, support, or questions.

ADDITIONAL LINKS:

Post-Secondary Go Forward Guidelines (reviewed by the provincial health officer and WorkSafeBC)

<https://www2.gov.bc.ca/gov/content/education-training/post-secondary-education/institution-resources-administration/studying-during-covid-19>

WorkSafe BC Post-Secondary Education Protocols for Returning to Operation

<https://www.worksafebc.com/en/about-us/covid-19-updates/covid-19-returning-safe-operation/education-advanced>

BC Center for Disease Control

<http://www.bccdc.ca/>

WorkSafe BC guidelines for using masks

<https://www.worksafebc.com/en/resources/health-safety/posters/help-prevent-spread-covid-19-how-to-use-mask?lang=en>